

Jamia Siraj ul Uloom
Parents' Information for re-opening the Jamia
June 2021

Planned phased re-opening
Alimiyyah: Monday 07 June 2021
Maktab: Monday 21 June 2021

Please note, due to the ongoing and fluid circumstances surrounding Covid-19, this planned re-opening is subject to change without advance notice. On site classes may be cancelled at any time.

Jamia Re-opening Safety Measures.

Risk Assessment

- Parents informed via presentation and provided written guidance.
- Staff informed during INSET days in October 2020 and June 2021.
- Pupils informed on 1st day back.

The main symptoms of coronavirus are:

- **a high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- **a new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- **a loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

Most people with coronavirus have at least 1 of these symptoms.

Jamia Re-opening Safety Measures.

Risk Assessment

If there is a **confirmed case** of coronavirus (COVID-19) amongst the Jamia community (staff/pupils and households of staff/pupils)

Then



The Jamia will **contact the local Public Health England** team and **local authority** health and safety team +
Engage with Test and Trace

And

The Jamia will follow instructions from them

Jamia Re-opening Safety Measures.

Risk Assessment

Jamia must ensure that staff members and parents/carers understand that they will need to be ready and willing to:

- [book a test](#) if they or their child are displaying symptoms.
- [provide details](#) of anyone they or their child have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace
- [self-isolate](#) if they have been in close contact with someone who tests positive for coronavirus (COVID-19), or if anyone in their household develops symptoms of coronavirus (COVID-19)

Jamia Re-opening Safety Measures.

Risk Assessment – Symptoms whilst at Jamia

- Anyone with **symptoms** must remain at home and self-isolate for 7 days from testing positive. Anyone in their household needs to self-isolate for 10 days (including siblings).
- Any pupil or staff member who **develops symptoms whilst at Jamia** will need to go home immediately. They should take a test as soon as possible.
- Pupils with symptoms **awaiting collection will be isolated** (in the medical room) and kept at a distance of 2m from any supervising staff member. PPE (Aprons, Gloves, face masks, shields) will be worn by supervising staff members.
- If the pupil uses the WC, it will be thoroughly **disinfected** before use by anyone else.
- Pupils cannot go home on public transport and cannot be sent home by themselves. **Parents MUST arrange for collection** of their child.



Jamia Re-opening Safety Measures

Risk Assessment – daily routines

Before leaving home, please ensure that pupils:

- Use the WCs, wash their hand for at least 20 seconds with hot water and soap and make *wudhu*
- Wear the correct Jamia uniform. Have a face mask (11 yrs+).
- Have a **bag to put used face covering** in to take back home
- Wear a mask in communal areas & when using public transport
- Have a **small bottle of sanitiser** with them for emergency use
- Have their **Qur'an/core texts (digital), water bottle** with them
- Have a **small packet of tissues** with them in order to practice good respiratory hygiene (when needed) by following the **'catch it, bin it, kill it'** approach
- Is reminded about **social distancing whilst in Jamia and whilst travelling to/from Jamia**
- Is reminded about the **new behaviours** that are expected from all pupils

Jamia Re-opening Safety Measures

Risk Assessment – daily routines

Before leaving home, please ensure Alimiyyah pupils:

- have a prayer mat with them

Maktab pupils/parents will be informed if and when a prayer mat is needed.

On returning home every day, please ensure that your child/ren:

- wash their hand for at least 20 seconds with hot water and soap
Or use a sanitiser

Jamia Re-opening Safety Measures

Risk Assessment – daily routines

- All **pupils must wash hands** or sanitise on entry to Jamia and after using the washroom.
- **Handwashing routines** will be taught to pupils
- **Sanitisers outside every classroom.** Pupils shown how to use them
- Jamia cleaning schedule revised
- **No waiting area for visitors.** Visitors (with appointments) will be allowed entry at time of meeting. Visitors will be advised of relevant safety measures (wearing of masks, distancing, etc) .
- Behaviour policy updated with clear sanctions in place for anyone ignoring or deliberately flouting the rules, including exclusion where required.
- Staff and pupils are regularly reminded about social distancing.
- Clear social distancing signage will be in place throughout the Jamia.

Jamia Re-opening Safety Measures

Risk Assessment – class arrangements

- The classes will be split into Bubbles.
- classes in each Bubble may have activities together and
- they **cannot** have any activities or physical interaction with classes in another Bubble
- Bubbles will have different entry/exit doors & use different WCs
- Minimise cross contamination between Jamia and home:
 - Pupils to not to bring in personal stationary to Jamia
 - Written work will not be set in the main
 - If written work is set, it will be collected safely.
- Activities that involve shared resources/equipment are avoided or cleaned prior to use each time

Jamia Re-opening Safety Measures

Risk Assessment – class arrangements

The Alimiyyah will operate a amended timetable, thus (Maktab/Hifz TBC prior to re-opening):

Jamia Specific									
Bubble	Class	Area	Start	Finish	Entrance	Exit	WC	WC Timing	Entrance Supervision
A	Y1, Y2, Y3	30 GF Lunch Hall	6:00- 6:05pm	8:00- 8:05pm	30	30	Wudhu Khana WC	If required	M Saeed Desai
B	Y4, Y5, Y6	34-36 GF Main Hall	6:00- 6:05pm	8:00- 8:05pm	34-36	34-36	Disabled WC	If required	Naadimul Islam
Staff (M)							34-36 Single WC	If required	
Staff (F)							FF Passage	If required	

Jamia Re-opening Safety Measures

Risk Assessment – class arrangements

- Separate entrance and exit for each Bubble
- Each Bubble stays in **1 room for whole session**
- **Dedicated teachers** per Bubble
- If multiple classes need to use a specialist room on same day, then **cleaning procedure** will be identified **between class usage** (e.g. for IT lab, pupils given wipes to clean keyboard, mouse, table prior to use)
- **Each Bubble has own WCs** (and if req'd timed access to WCs) i.e. Planned Access to WCs avoid large groups/queues from forming
- One-way systems implemented for circulation where possible.

Jamia Re-opening Safety Measures

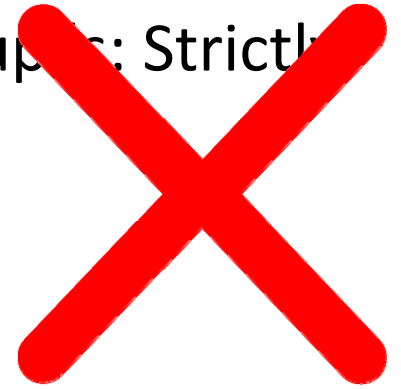
Risk Assessment – Curriculum

- **Catch up Curriculum** will be implemented after assessing pupils during the first 3 weeks of return
- Wellbeing health issues are discussed with pupils during lessons & other appropriate opportunities
- **Library closed**
- **Online Learning may supplement** in class learning
- In Jamia marking : self marking
- Any necessary written worked marked digitally
- Jamia will refer pupils/parents to **online** resources as well
- Pupils cannot visit the main office or other staff areas
- All pupil tables/chairs **MUST** be forward facing (face whiteboard)

Jamia Re-opening

Risk Assessment -

- **No text book** and other resources **sharing** between pupils; Strictly **No sharing of equipment/stationery**
- Staff cannot lend equipment to students.
- Strictly **no food allowed**
- Pupils to **bring own water**




Jamia Re-opening

Risk Assessment – further measures

- **Staff movement** between bubbles and around Jamia during the day will be **minimised**. Where possible -> amended TT
- **Teachers will social distance** whilst in Jamia. Restrictions will be placed on the number of staff using staff rooms and communal working spaces at any one time.
- **Infection control training** is arranged for staff that gives them a good understanding of how the spread of coronavirus occurs and can be mitigated.
- **Any car sharing ?**
If YES Protocols are agreed with transport provider(s) to reflect social distancing so that pupils do not sit next to each other on buses /in vehicles unless they are in the same 'bubble'
- **Any pupils travelling with other pupils outside their Bubble ?**

Jamia Re-opening

Risk Assessment – vulnerable staff/pupils

- **Audit staff and pupils** to assess the clinically vulnerability & extremely clinically vulnerable (and close family members)
- Where specific circumstances may apply - discussions held with staff/parents  in line with the latest government guidance, and decisions are made accordingly on attendance at Jamia.
- Provision of support and **individual risk assessments** will be in place as necessary for individuals and groups in the Jamia that are at increased risk from COVID-19 because of contextual factors.

Jamia Re-opening

Risk Assessment – further measures


- Fire procedures reviewed and revised
- **Cleaner will be trained** on infection related cleaning
- **No** non-essential visitors are admitted to Jamia
- Parents **avoid congregating** at entrance. Maintain SD
- Pupils to **disperse** away from Jamia ASAP
- Need to consider Jamia **neighbours**
- Pupils to **avoid using public transport** where possible

Jamia Re-opening Safety Measures

Risk Assessment – 1st day back

- Pupils taught how to wash hands, example

<https://www.youtube.com/watch?v=3PmVJQUCm4E>

- The classes informed about their Bubbles and that they may have activities together with their Bubble classes and
- they **cannot** have any activities or physical interaction with classes in the other Bubble 

Jamia Re-opening Safety Measures.

Risk Assessment –

Online educational resources for Jamia and parents to help children to learn at home during the coronavirus (COVID-19) outbreak.

<https://an-nasihah.com/>

<https://nasihahworld.com/>



Jamia Re-opening Safety Measures.

Risk Assessment – outside classroom practices

...everyone aged 11 years and above must wear face coverings in communal areas outside the classroom unless exempt by law.

Jamia Re-opening Safety Measures.


Risk Assessment – Other considerations

For individual and very frequently used equipment, such as pencils and pens, it is recommended that staff and pupils have their own items that are not shared.

Jamia Re-opening Safety Measures.

How to wear a face covering

A face covering should:

- cover your nose and mouth while allowing you to breathe comfortably
- fit comfortably but securely against the side of the face
- be secured to the head with ties or ear loops
- be made of a material that you find to be comfortable and breathable, such as cotton 
- ideally include at least two layers of fabric (the World Health Organisation recommends three depending on the fabric used)
- unless disposable, it should be able to be washed with other items of laundry according to fabric washing instructions and dried without causing the face covering to be damaged

Jamia Re-opening Safety Measures.

When wearing a face covering you should:

- wash your hands thoroughly with soap and water for 20 seconds or use hand sanitiser before putting a face covering on
- avoid wearing on your neck or forehead
- avoid touching the part of the face covering in contact with your mouth and nose, as it could be contaminated with the virus
- change the face covering if it becomes damp or if you've touched it
- avoid taking it off and putting it back on a lot in quick succession (for example, when leaving and entering shops on a high street)

When removing a face covering:

- wash your hands thoroughly with soap and water for 20 seconds or use hand sanitiser before removing
- only handle the straps, ties or clips
- do not give it to someone else to use
- if single-use, dispose of it carefully in a residual waste bin and do not recycle
- if reusable, wash it in line with manufacturer's instructions at the highest temperature appropriate for the fabric
- wash your hands thoroughly with soap and water for 20 seconds or use hand sanitiser once removed

Jamia Re-opening Safety Measures.

Maintaining and disposing of face coverings

- Do not touch the front of the face covering, or the part of the face covering that has been in contact with your mouth and nose.
- Once removed, store reusable face coverings in a plastic bag until you have an opportunity to wash them. If the face covering is single use, dispose of it in a residual waste bin. **Do not put them in a recycling bin.**
- Make sure you clean any surfaces the face covering has touched using normal household cleaning products. If eating in a café, for example, it is important that you **do not place the face covering on the table.**
- Wash your face covering regularly and follow the washing instructions for the fabric. You can use your normal detergent. You can wash and dry it with other laundry. You must throw away your face covering if it is damaged.

Jamia Re-opening Safety Measures.

Safe wearing and removal of face coverings

Safe wearing of face coverings requires cleaning of hands before and after touching – including to remove or put them on – and the safe storage of them in individual, sealable plastic bags between use. Where a face covering becomes damp, it should not be worn and the face covering should be replaced carefully.

Pupils must not to touch the front of their face covering during use or when removing it and they must dispose of temporary face coverings in a 'black bag' waste bin (not recycling bin) or place reusable face coverings in a plastic bag they can take home with them, and then wash their hands again before heading to their classroom.