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**Summary of Safety Measures for re-opening the Jamia (Alimiyyah Only)
following Covid-19 Lockdown on
07 June 2021**

1. **Full risk assessment written.** RE: safety measures:
 - **Sudents/Parents informed** via meetings in October 2020 and provided written guidance + updates.
 - **Staff informed** during INSET day 22 October 2020 & 04 June 2021
 - **Pupils informed** on 22 October 2020 and 07 June 2021 (Alimiyyah) and 1st day back, (Maktab)
2. What to do if
 - **you have symptoms,**
 - **someone in your house has symptoms**
 - **you or someone in your house has tested positive**Explained to staff, parents and pupils
3. Social distancing and hand washing/sanitising **posters** displayed throughout the Jamia
4. **PPE Equipment** bought and stored
5. **Staff room adjustments** made for social distancing
6. **Hand sanitisers installed** outside every classroom
7. Pupils taught **how to wash hands**
8. Pupils taught **how to safely wear, take off and dispose** facecoverings
9. Jamia **cleaning schedule** revised
10. **Waiting area for visitors removed.** Visitors to be let in at time of appointment only.
11. **Behaviour policy updated** with clear sanctions in place for anyone ignoring or deliberately flouting the rules, including exclusion where required.
12. The classes will be split into **2 Bubbles**. Each Bubble has **own entry/exit** point, **own WCs, own classrooms/areas**. No physical inter-bubble interaction inside the Jamia premises
13. **Teachers move to each class** according to the timetable. **Lessons and subjects amended** to minimise teacher movements in Jamia.
14. **Minimise cross contamination between Jamia and home:**
 - No one to keep personal stationary in Jamia
 - Little or no written work to be physically brought in.
 - Personal digital devices to be used.
15. Activities that involve **shared resources/equipment are avoided** or cleaned prior to use each time
16. Pupils **cannot share equipment** etc.
17. In Jamia marking : **self marking policy** provided to teachers
18. **Staggered leaving times N/A;**

19. If multiple classes need to use a specialist room on same day, then **cleaning procedure** will identified between class usage (e.g. for **IT lab**, pupils given wipes to clean keyboard, mouse, table prior to use)
20. **Library closed**
21. Guidance will be issued how and where to access **class resources online** for all pupils (especially useful for those who have to self-isolate)
22. **Pupils cannot visit** the main office or other staff areas
23. All pupil **tables/chairs are forward facing**(face whiteboard)
24. All **teachers and students to wear face coverings** in communal areas.
25. **Car sharing protocols**/travelling protocols for mixed bubble co-travellers
26. Parents must **avoid congregating** at the Jamia entrance.
27. Pupils to **disperse** away from Jamia **ASAP**.
28. **Audit staff and pupils** to assess the **clinically vulnerability** & extremely clinically vulnerable (and close family members). **Individual risk assessments** written as necessary.
29. **Fire procedures reviewed** and revised
30. **No non-essential visitors** are admitted to Jamia
31. A staff rota for **additional Fire Marshalls** will be drawn up to cover any absences.
32. **Wellbeing/mental health** issues are discussed with pupils
33. **Deliveries** are managed effectively in a timely manner, with recipients adhering to social distancing and wearing PPE where appropriate.
34. Staff and pupils are **regularly reminded** about social distancing and sanitising.